



## Call for Nominations and Self-nominations

### Barbara Meyers Pelson Chair in Faculty-Student Engagement for 2024-2027

The Barbara Meyers Pelson Chair in Faculty-Student Engagement recognizes and supports faculty members who have a distinguished record of faculty-student collaborative scholarship and teaching, and are exemplars of the teacher-scholar model. Alumna Barbara Meyers Pelson benefitted from TCNJ's outstanding education and now, through her gift, she has afforded the college the privilege and opportunity to promote faculty-student educational collaboration even further.

The Barbara Meyers Pelson Chair celebrates the engagement of students in their own education and the creation of a collaborative intellectual community as hallmarks of the TCNJ experience. The Barbara Meyers Pelson Chair is a three-year appointment and is open to faculty members from all academic Schools.

To date, the Barbara Meyers Pelson Chair has been held by three teacher-scholars:

- Dr. Janet Morrison, Biology (2015-2018)
- Dr. Monisha Pulimood, Computer Science (2018-2021)
- Dr. Marla Jaksch, Women's, Gender, and Sexuality Studies (2021-2024)

### Nominations & Self-nominations and Eligibility

The provost invites nominations and self-nominations of teacher-scholars to receive the award of the Barbara Meyers Pelson Chair in Faculty-Student Engagement for the years 2024-2027.

Eligible faculty members include those who are tenured and hold the rank of professor (as of September 1, 2024).

Please submit nominations and self-nominations by **February 21, 2024** to the following link: [https://tcnj.co1.qualtrics.com/jfe/form/SV\\_eXTkaOx8TK8er2e](https://tcnj.co1.qualtrics.com/jfe/form/SV_eXTkaOx8TK8er2e)

All nominees will be notified of their nomination and invited to apply. Applications from the nominated individuals are due on April 3, 2024 (see below).

### Scope and Activities of the Barbara Meyers Pelson Chair

The Barbara Meyers Pelson Chair will receive 6 faculty weighted hours (FWH) per year of reassigned time and approximately \$35,000 per year to support the three activities described below. Funds available for use by the Barbara Meyers Pelson Chair will be calculated annually based on the

Endowment Spending Policy of TCNJ Foundation and in accordance with the terms of The Barbara Meyers Pelson Chair in Faculty-Student Engagement Endowment Fund Agreement.

The activities of the Barbara Meyers Pelson Chair are expected to involve:

- 1) ***Collaborative research, scholarship, or creative activity with students.*** The reassigned time made available is intended to provide the Barbara Meyers Pelson Chair with additional and more intensive time to collaborate with their student mentees. Beyond the reassigned time, the monetary funding could be used to support a range of needs. Several examples include: (a) student stipends, (b) student and faculty travel to professional conferences, workshops, exhibits, conservatories, or to visit other collaborators, and/or (c) equipment, supplies, and/or materials for student and faculty scholarly or creative activities.
- 2) ***Campus-wide activities that enhance TCNJ's capacity for faculty-student engagement.*** The Meyers Pelson Chair will organize College-wide activities or events that promote and expand our capacity for faculty-student engagement. Examples of activities could include: (a) the creation of a course that enhances faculty-student collaboration, (b) curriculum revision focused on developmentally scaffolding high-impact educational experiences into a series of courses, (c) a professional development workshop on best practices in mentoring, (d) convening a scholarly conference, or (e) hosting scholars and experts in the areas of faculty-student engagement, student mentoring, innovative pedagogies, etc. It is expected that the Barbara Meyers Pelson Chair will collaborate with the Mentored Research and Internships Council, Director of Faculty-Student Scholarly and Creative Collaborative Activity, and the Center for Excellence in Teaching and Learning in building on TCNJ's current strong foundation in faculty-student engagement and advancing our activities in this area further.
- 3) ***Organization of the Annual Barbara Meyers Pelson Lecture.*** The Barbara Meyers Pelson Chair will organize a campus-wide event in each of the three years. The annual lecture could entail, for example, presentations from the faculty-student collaboration, guest lectures, invited speakers, panel discussions, etc.

## Application and Deadline

The current Barbara Meyers Pelson Chair will hold an informal informational meeting for the interested applicants in early February.

Applicants will use Faculty Process to submit the following materials electronically:

- 1) ***Narrative description of the applicant's past engagement as a teacher-scholar.*** This description should include the following three sections:
  - a) Description of faculty member's sustained record of excellence as a teacher (maximum 1 page). Include a summary sheet from student course feedback forms from the last 5 years.
  - b) Description of faculty member's sustained record of collaborative research, scholarship, or creative activity with students (maximum 1 page). Include course syllabi that exemplify student-faculty engagement, if applicable.

- c) Summary of evidence of applicant's nationally recognized research, scholarly, or creative achievements (maximum 1 page).

**2) *Narrative description of the applicant's plans for the three activities associated with the Barbara Meyers Pelson Chair.*** This description should include the following three sections:

- a) A plan for collaborative activities with students (maximum 2 pages). Include a discussion of learning outcomes for the students, plans/procedures for selecting participating students, timeline, and estimated budget.
- b) A plan for campus-wide activities aimed at enhancing TCNJ's capacity in faculty-student engagement (maximum 2 pages). Include justification for the proposed activities, anticipated campus-wide impact, and potential collaborations with existing campus structures. The plan should also contain an estimated budget including expenses related to the promotion of events (promotional materials, receptions, etc.). Highlight the strengths and unique perspective of the applicant that will make these particular activities successful.
- c) A plan for the first year's annual lecture. Include a budget and a preliminary plan for the two subsequent lectures (maximum 2 pages). Again, the budget should include expenses related to the promotion of the event.

**3) *Applicant's professional CV.***

- 4) *Two letters of support.*** At least one of the letters should be from the department chair or dean. The letters should attest to applicant's contribution to advancing faculty-student engagement.

Applications will be accepted through the Faculty Process system and are due on ***April 3, 2024***.

The recipient will be announced by May 2, 2024. The appointment will begin on July 1, 2024.

## **Review Process**

- All applications will be received in the Provost's Office.
- Applications will be reviewed and ranked by the college-wide Mentored Research and Internships Council.
- Names of the top three candidates will be forwarded to the provost.
- The provost will make the final selection, consulting as necessary with relevant dean and PRC, and make a recommendation to the president.
- The president will recommend the appointment to the Board of Trustees and announce the recipient.

## Timeline

Call for Nominations and Self-nominations made to the campus community	February 7, 2024
Virtual information session by current Barbara Meyers Pelson Chair, Dr. Marla Jaksch	Wednesday, February 14, 2024 at 3 pm <a href="#">Click here for Zoom meeting link</a> Meeting ID: 922 5237 7177 Passcode: 180993
Nominations and self-nominations due	February 21, 2024
Applications due	April 3, 2024
Review by Mentored Research and Internships Council completed	April 19, 2024
Recipient recommended to the president by the provost	April 23, 2024
Recipient recommended to the Board of Trustees and announced by the president	May 2, 2024

## Reporting and Support

- **Reporting:** The recipient of the Barbara Meyers Pelson Chair is responsible for preparing and submitting to the Provost’s Office an annual activity plan that must include a proposal for the upcoming year’s annual lecture and anticipated budget. At the end of each year, the Office of Advancement will coordinate with the recipient in preparing the narrative and financial report for the donor.
- **Support:** The Office of Advancement will provide the recipient of the Barbara Meyers Pelson Chair with guidance on establishing an annual budget, loading the budget into the financial system, and closing out the budget at the end of the fiscal year. Administrative support for activities related to collaborative research, scholarship, or creative activity with students will be provided by the recipient’s home department. Administrative support for campus-wide activities including Barbara Meyers Pelson Annual Lecture will be provided by the Provost’s Office. We encourage the recipient to connect with the support staff in the Provost’s Office as soon as the award is announced.