



Consultation with Affected Units:

For undergraduate degree proposals, include a signature from the associate provost of liberal learning indicating that the proposed curriculum meets the Liberal Learning requirements as of the date signed.

\_\_\_\_\_  
Associate Provost for Curriculum and Liberal Learning                      Date

For graduate degree proposals, include a signature indicating consultation with the vice provost/dean of graduate studies.

\_\_\_\_\_  
Vice Provost and Dean of Graduate Studies                                      Date

For all degree proposals, include a signature indicating consultation with the Dean of the Library about existing and necessary library resources:

\_\_\_\_\_  
Dean of the Library                                                                              Date

Complete this section if the proposal includes elements that will have an impact on schools outside the proposing unit, such as, but not limited to, increases or decreases in enrollment. The signatures below indicate that the department chairs of affected units and deans of affected schools have had the opportunity to offer feedback on the proposal and that the proposing unit has responded to this feedback. If any affected units have remaining concerns after this process, they should attach a description of their concerns, to which the proposing unit may attach a response.

\_\_\_\_\_  
Department Chair                                                                              Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean                                                                                                      Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Final Steps in the Approval Process

After review through college governance, the Steering Committee will forward CAP's recommendation to the provost and president, who will submit the proposal to the Board of Trustees for review and approval. Before a new degree program may be implemented, it must be reviewed by the Academic Issues Committee of the New Jersey Presidents' Council and approved by the New Jersey Presidents' Council.