INFORMATION TECHNOLOGY PLANNING COUNCIL MEETING
Minutes

Date: December 5, 2012
Time: 1:30 pm to 2:50 pm
Location: President’s Conference Room

Planning Officer
Curt Heuring, Vice President, Administration

Council
X Sharon Whitfield, faculty, Library
  Eileen Alexy, faculty/faculty senator, School of Nursing
X Sunita Ahlawat, faculty, School of Business
X Julie Hughes, faculty, School of Social Sciences
X Karen Clark, faculty, School of Science
X Arti Joshi, faculty, School of Education
X Teresa Nakra, faculty, School of Art and Communication
X Jennifer Wang, School of Engineering
X Thomas Mankovich, staff senator, Records and Registration
X Laurel Wanat, staff senator, Department of Math & Statistics
  Mary Bessemer, Student Government (added October 3, 2012)
X Ashley Schmidt, Student Government (added October 3, 2012)

Ex officio
X Jerry Waldron, CIO
X Jeff Kerswill, Information Technology
X Shawn Sivy, Information Technology
X Xiao-Ming Sun, Information Technology

Updates from IT
Jeff Kerswill reviewed the status of administrative and academic requests and outstanding contracts.

Shawn Sivy reported:
1. Wireless
   a. School of Education wireless network installation has been completed.
   b. School of Business wireless network installation may be installed over the winter break.
2. Zimbra upgrade is completed. Storage upgrades are pending for the future.

Xiao Ming reported:
1. Student System: Students will now be prompted for emergency contact information each semester.
2. Faculty Evaluations: Evaluation continues. A pilot will be offered in the spring and then the department’s suggestions will be considered.
3. Payroll: Pay stub should be allowable and may be able to be printed.

Jerry Waldron reported:
1. Project Manager has been hired.
2. EA search committee is active and they will be interviewing after the holidays.

Status of MyTCNJ
The committee reaffirmed their overwhelming support for decommissioning myTCNJ. In lieu of myTCNJ, IT will provide a webpage of IT services.

IT Communication to TCNJ Community
Discussion ensued regarding alternative methods of communication, such as social media that allows for IT to have immediate communication to the TCNJ community. ITPC resolved to assist IT in drafting a recommendation on what IT considers critical communication to the TCNJ Community

Password Security Requirements Policy:
The proposed password security requirements were submitted to ITPC for comments. Members of ITPC expressed reservations regarding the policy. Jerry Waldron acknowledged that it would be a cultural change. Waldron agreed with ITPC’s recommendations of changing it from every 90 days to 180 days and changing the requirements of d. to only two of the following.

Next meeting is February 6, 2013 at 1:30-3:00 in the President’s Conference Room.