



# The College of New Jersey

Section:	II.3.47
Title:	Ungraded Option
Effective Date:	2005
Approved By:	Provost
Responsible Unit:	Academic Affairs (609-771-3080, academic@tcnj.edu)
History:	
Related Documents:	

## I. INTRODUCTION

This policy outlines the requirements that must be met for students to take courses as “Ungraded Options.”

## II. DEFINITIONS

N/A

## III. POLICY

In order to encourage students to explore particularly challenging course work that extends beyond their liberal learning and major requirements, TCNJ offers the opportunity of the “Ungraded Option” whereby students may fully participate in selected courses, but where the final grade will not be recorded.

Degree candidates in good academic standing and who have completed at least 8 course units at TCNJ are permitted to subsequently enroll in one Ungraded Option course per semester. At completion of the course, the student must earn a passing grade to receive credit. The transcript will reflect a designation of either CRD (Credit)

or NCR (No Credit). Such designations will not affect a student's GPA, but courses designated as CR are included among those applied toward graduation.

A student must designate a course as "Ungraded Option" within the first two weeks of the semester. At the end of the semester, instructors submit regular letter grades, and these grades are converted into either CRD or NCR by the Office of Records and Registration. Passing grades will receive a CRD designation, while a failing grade will receive a NCR designation. The Ungraded Option is not available during the Summer Session.

The Ungraded Option is made available to TCNJ students in order to encourage them to pursue particularly challenging course experiences in which they may otherwise not enroll. Full participation in the course is expected. Course selection will normally be made among a student's free electives. However while Ungraded Option courses cannot be applied toward majors or minor, they can be selected from major or minor courses once the minimum requirements for the major or minor have been completed. A maximum for 4 Ungraded Option course units may be applied to a baccalaureate degree. Ungraded Option courses do not count toward the minimum number of course units needed to be on the Dean's list or to graduate with honors. The Ungraded Option cannot be used to repeat a course in conjunction with the Repeat Course Policy.

**IV. RELATED DOCUMENTS**

**V. HISTORY**

Recommended by CAP 2005; Approved by Provost