



The College of New Jersey

FACILITIES AND CONSTRUCTION PLANNING COUNCIL

Location: Business Building 206
 Date: 6 March 2013
 Time: 1:30 p.m. – 2:50 p.m.
 Attendees: (□-absent, ■-in attendance)

<u>Council</u>	
■	Devon DiBella, Staff Senate Representative
■	Michael Horst, Faculty Senate Representative
■	Jeremy Hough, Student Government Association Representative
■	Kyle Magliaro, Student Government Association Representative
■	Suriza van der Sandt, Faculty Senate Representative
■	Alexis Zahorsky, Staff Senate Representative
<u>Planning Officer</u>	
□	Curt Heuring, Vice President, Administration
<u>Ex officio</u>	
■	R. Richards, Assistant to the VP for Administration
<u>Guests</u>	
■	Seven Schreiner, Dean, School of Engineering
■	Casey Fontana, Student, School of Engineering
■	Ashley Polhemus, Student, School of Engineering
■	Luke Capritti, Student, School of Engineering
■	Kathleen Leverton, Associate Vice President for Facilities & Administrative Services

<u>Meeting Minutes</u>		
1.	Review of meeting minute from 02/20/13	All
1.1.	Minutes were approved and will be forwarded for posting on the Governance website.	
1.2.	Art on Campus – School of Engineering The National Engineering Honor Society presented a proposal to have the Symbol of Tau Beta Pi Bent monument on campus. The presentation included history, proposed location, particulars of the monument including materials, cost, and maintenance and community input. This proposal has been shared with Lynda Rothermel, Director of Planning.	Schriner Fontana Polhemus Capritti
1.3	Opening Prep Presentation Ms. Leverton reviewed with the committee the process for opening preparation which occurs between May and August and includes all of the areas with her division. She reviewed the number of work orders, a look back at summer initiatives, changes for the summer of 2013, and staffing levels in comparison to APPA (Association of Physical Plant Administrators) standards.	Leverton
2.	Next Meeting	
2.1.	The next meeting will be held on March 20, 2013.	All