

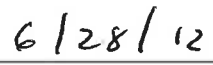
Department of World Languages and Cultures
The College of New Jersey
Disciplinary Standards for Reappointment, Tenure, and Promotion

The attached disciplinary standards have been reviewed and approved by the Committee on Faculty Affairs, the Council of Deans, and the Provost.

To avoid creating a moving target for candidates for reappointment, the disciplinary standards in effect during a faculty member's first year of employment will be used for reappointment and tenure applications in years 1-4. Candidates for promotion will use the disciplinary standards in effect in the year in which they apply for promotion.



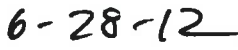
Department Chair



Date



Dean



Date



Provost



Date

The Department of World Languages and Cultures will next review its disciplinary standards in Academic Year 2017.

Department of World Languages and Cultures

Disciplinary Standards

Review Cycle and Timeline: 6/28/2012 -6/28/2017

Department of World Languages and Cultures
Disciplinary Guidelines for Reappointment, Tenure, and Promotion
Approved October 2011

A. Alignment with Key Institutional Documents and Values

1. **Purpose:** This document articulates disciplinary standards for the evaluation of faculty scholarship in the World Languages and Cultures Department. In particular, it is designed to serve 1) as a guide for faculty to help them plan and effectively articulate the conduct and communication of their scholarly, creative and professional activities; 2) as a guide for the WLC Promotion and Reappointment Committee in evaluating faculty progress towards reappointment, tenure, and promotion; and 3) as a means of ensuring a supportive environment for faculty working to achieve the goals and mission of the WLC Department, the School of Humanities and Social Sciences, and The College of New Jersey.
2. **Foundations:** The TCNJ Mission Statement describes the institution as a “community of learners, dedicated to free inquiry and open exchange, to excellence in teaching, creativity, scholarship, and citizenship, and to the transformative power of education.” To that end, the WLC Department has developed a series of discipline-specific goals and objectives that serve the mission of both The College and the School of Humanities and Social sciences “to educate lifelong learners, thoughtful leaders, and compassionate human beings prepared for world citizenship.” In keeping with The College’s mission and identity as a primarily undergraduate institution, the WLC Department embraces the notion of the teacher-scholar, and expects faculty to achieve excellence as both teachers and scholars.

Because the WLC Department comprises a wide range of disciplines and specializations (including literary criticism, cultural studies, linguistics, teacher education, and comparative literature) in various languages, and because faculty in the WLC Department occasionally share appointments with other departments and programs, any application of institutional standards must respect both individual and disciplinary differences.

Indeed, faculty diversity is essential to our conception of intellectual community. To maintain this diversity and the richness that comes from it, we strive to uphold principles of fairness and flexibility in evaluating the diverse fields and perspectives of our faculty contributions to the goals and missions of the department, School of Humanities and Social Sciences, and The College.

B. Categories of Acceptable Scholarly/ Professional/Creative Work

1. **Range of scholarly outcomes:** The WLC Department values peer-reviewed work that has a significant impact on the profession. Scholarly activities may include: journal articles (both print and electronic), book chapters, edited volumes of collected essays, monographs, and scholarly press books. Additional evidence of scholarship may also

include: invited lectures or keynote addresses, peer-reviewed conference presentations at regional, national, and international conferences, book reviews, review essays, contributions to reference works, and editing of scholarly journals.

2. **Range of scholarly modes:** WLC faculty in the fields of literary criticism, linguistics, and teacher education primarily work in the scholarship of discovery and the production of new knowledge. The Department also values scholarly projects that focus on application and synthesis, such as the production of translations, critical editions, and textbooks.
3. **Flexibility:** The Department recognizes that scholarly interests may evolve and develop over the course of a faculty member's career. It is expected, however, that one's scholarship relates to and supports the WLC Department's mission.
4. **Discipline-specific challenges:** In advancing toward tenure, faculty must choose scholarly projects that can be effectively managed and completed within the four years afforded by the College's short tenure clock. They must be mindful of such challenges as access to archives, the need for extensive resources, and publishing difficulties. The WLC Department recognizes that many of the most prestigious journals and publishing houses for both Linguistics and Literature are located in European countries such as the United Kingdom, France, the Netherlands, Germany, Italy and Spain. American linguists and literary scholars of great standing routinely disseminate their work through publishers not based in the United States.
5. **Criteria for evaluating scholarly venues:** Following the guidelines established by the MLA, we use multiple criteria for evaluating venues for scholarly publication. These include "the journal's [or press'] peer review policy, its rate of acceptance, the nature of its editorial board and publishers, and its general profile in the field it covers." Publications in online literary, linguistics, and cultural studies journals that are peer-reviewed, archived and indexed are also acceptable indicators of scholarly accomplishment. We refer faculty to the MLA Statement on Publication in electronic Journals as a guideline: http://www.mla.org/statement_on_publica.
6. **Interdisciplinary work:** Interdisciplinary work is not only highly valued but a natural outcome of scholarly work in World Languages and Cultures. The criteria for evaluating interdisciplinary work are consonant with the criteria listed above for evaluating scholarly venues.

C. Criteria for different types of scholarly work

1. **Evaluating quality:** It is expected that faculty members publish work of the highest quality. High quality work is original and sophisticated, and it creates new knowledge or advances new interpretations. In addition to peer review by one's reappointment, tenure and promotions committee members, evidence of high quality is also established by using the MLA criteria mentioned above (B.5).
2. **Evaluating scholarship in the context of TCNJ's value of teaching:** The WLC Department embraces the teacher-scholar model, and expects faculty to achieve excellence in both areas. Research involving collaboration with students and innovative methodological approaches that incorporate current models of state and

national standards for teacher preparation in the various fields will be recognized and evaluated according to the same standards applied to all other scholarly work.

3. **Evaluating service with a scholar's research agenda:** Faculty with outstanding records of scholarship often receive opportunities to serve the profession in such activities as referees for a scholarly journal/press, organizer of a conference, or adviser to another institution. The Department values these activities as important contributions to the profession. While they are helpful in establishing a scholar's impact and reputation, the Department does not consider these service activities to be forms of scholarship.

4. **Distinctive criteria for reappointment, tenure, promotion to Associate Professor and Professor:**

Reappointment: Candidates for reappointment should show demonstrable progress in their scholarly work and program since first coming to TCNJ. They must demonstrate progress towards satisfying the requirements for tenure, indicated below.

Tenure: Candidates for tenure should have a series of publications (and/or formally accepted and forthcoming work) in a variety of high quality venues. Publications should be discipline appropriate and exhibit scholarly rigor. While recognizing individual differences, the Department expects candidates for tenure to have at least two single-authored publications in well-regarded peer reviewed journals or prestigious selected (i.e. refereed) conference proceedings (for Linguistics only), or a single-authored or co-authored book in a well-regarded scholarly press, as well as refereed conference presentations. Publications should demonstrate a continuous and carefully planned program of scholarship. Candidates should use their application essays to explain changes in that program and to describe their future scholarly agenda. In addition, candidates may also present a combination of the following which demonstrate discipline-specific impact on the profession:

- Single-authored or co-authored book
- Edited volume of collected essays
- Articles in selected refereed conference proceedings
- Single-authored or co-authored articles in peer reviewed journals
- Monographs
- Scholarly review articles that require significant research
- Literary, technical, and academic translation
- Authorship of text books produced by well respected publishing houses in the field
- Invitations to present workshops, to be a keynote speaker, or to participate in professional organizations
- Presentation of papers at regional, national, and international conferences
- Creative work such as poetry, short stories and other literary production

- Invitations to review books, projects, articles or conference abstracts
- Publication of book reviews and review articles
- Editing of a scholarly journal
- Writing and obtaining grant proposals

Associate Professor: In accordance with the College's guidelines for promotion, promotion to Associate Professor requires a pattern of continuing achievement since initial appointment, with evidence of previous and continuing scholarly endeavors and impact on the profession. Candidates for promotion to Associate Professor should have a series of publications (and/or formally accepted and forthcoming work) in a variety of high quality venues. Publications should be discipline appropriate and exhibit scholarly rigor. While recognizing individual differences, the Department expects candidates for Associate Professor to have at least four single-authored publications in well-regarded peer reviewed journals or prestigious selected (i.e. refereed) conference proceedings (for Linguistics only), or a single-authored or co-authored book in a well-regarded scholarly press, as well as refereed conference presentations. Publications should demonstrate a continuous and carefully planned program of scholarship. In addition, candidates may also present a combination of the following which demonstrate discipline-specific impact on the profession:

- Single-authored or co-authored book
- Edited volume of collected essays
- Articles in selected refereed conference proceedings
- Single-authored or co-authored articles in peer reviewed journals
- Monographs
- Scholarly review articles that require significant research
- Literary, technical, and academic translation
- Authorship of text books produced by well respected publishing houses in the field
- Invitations to present workshops, to be a keynote speaker, or to participate in professional organizations
- Presentation of papers at regional, national, and international conferences
- Creative work such as poetry, short stories and other literary production
- Invitations to review books, projects, articles or conference abstracts
- Publication of book reviews and review articles
- Editing of a scholarly journal
- Writing and obtaining grant proposals

Professor: In accordance with the College's guidelines for promotion, promotion to Professor requires a sustained pattern of achievement since attaining the rank of Associate Professor, with evidence indicating the maturation of the scholarly record and impact on the profession. Candidates should have a series of publications (and/or formally accepted and forthcoming work) in a variety of high quality venues. Publications should be discipline appropriate and exhibit scholarly rigor. While recognizing individual differences, the Department expects candidates for Professor to have at least three single-authored publications in well-regarded peer reviewed journals or prestigious selected (i.e. refereed) conference proceedings (for Linguistics only), or a single-authored or co-authored book in a well-regarded scholarly press, since attaining the rank of Associate Professor. Publications should demonstrate a continuous and carefully planned program of scholarship. In addition, candidates may also present a combination of the following which demonstrate discipline-specific impact on the profession:

- Single-authored or co-authored book
- Edited volume of collected essays
- Articles in selected refereed conference proceedings
- Single-authored or co-authored articles in peer reviewed journals
- Monographs
- Scholarly review articles that require significant research
- Literary, technical, and academic translation
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It is incumbent on all applicants for tenure and promotion to explain how their work represents a substantial and sustained contribution to their field. Applicants should 1) discuss and make clear the standards that generally apply in their respective fields; 2) discuss and make clear the quality and selectivity of the conferences and publications through which their work is disseminated; 3) discuss and make clear the impact of their contributions to their respective fields; and 4) demonstrate their potential for future contributions to their field, and discuss their future research agenda.

D. Scope, Quality, Importance and Coherence of Scholarly Program

1. **Evaluation of Scope and Importance:** The World Languages and Cultures Department values a scholarly program that has a national or international impact. Such impact is judged by the venues in which work is published, citations and reviews of a candidate's work, re-printings, awards, course adoptions, and professional invitations to discuss one's work or to publish or present papers based on the candidate's reputation in the field.

In keeping with TCNJ's Promotions and Reappointment Document, the Department uses the external reviews required for promotion to full Professor as important but not definitive evidence of the scope and importance of a candidate's work.

2. **Value of Student Involvement:** The World Languages and Cultures Department values scholarly projects that involve students in the same way that it values all other scholarly projects. The scholarly projects are evaluated on the basis of the quality of the work as defined earlier.
3. **Expectations of Productivity:** See Section C.4.
4. **Evaluation of Quality and Coherence.** Criteria for evaluating quality have been indicated above. Candidates are expected to articulate the coherence of their work in the essay submitted with the application for reappointment, tenure, or promotion. For reappointment and tenure, coherence is judged by publication history, the quality of the publications, and the plan for future scholarship in relation to the candidate's previous work. For promotion to Associate Professor, the Department expects to see a coherent plan for future scholarship and demonstrated coherence and quality in the candidate's publications. Although the Department expects candidates for promotion to Professor to present their plans for future scholarship, it primarily evaluates the coherence and quality of their body of publications.

E. Authorship

1. **Patterns of Authorship:** The Department primarily values single-authored or co-authored texts published in scholarly outlets. It also values and acknowledges the work of editing and co-editing journal volumes and published collections. Because collaborative works take a variety of forms, candidates should explain and demonstrate their contribution to the overall effort.
2. **Scale of Authorship:** In addition to the publication of peer-reviewed scholarly essays and books, the Department recognizes the value of reviews, review essays, contributions to reference works, invited conference papers, general audience publications, and scholarly notes. While these smaller scale projects provide a valuable addition to the field, they cannot be in place of the production of larger-scale work.
3. **Student Engagement in Scholarship:** See Section D.2.