

**Steering Committee
Minutes
December 7, 2016**

Attendance: Jacqueline Taylor, Cynthia Curtis, Nancy Cornwell, James Day, Martha Stella, Kevin Kim, Alex Molder, Priscilla Nunez, Wayne Heisler, Michael Robertson, Janice Vermeychuk, Suriza Van der Sandt (CSCC), Karen Clark (CAP), Abby O'Connor (CFA) and Jessica Stover.

Excused Absences: Jennifer Palmgren

- 1. Report from Standing Committees.**
- 2. Review of November 16, 2016 meeting minutes. – minutes to be adjusted and approved electronically.**
- 3. Governance review. The following decisions regarding proposed changes to the draft governance document were approved:**
 - a. Convening meetings – replace language from “faculty co-chair” to “representative of Academic Affairs”. (Page 4)
 - b. Removed “feels” (Page 5)
 - c. Add acronyms to heading of each committee.
 - d. Leadership task force membership will include 2 students.
 - e. Signature Experiences membership will increase from 1 to 2 students, one chosen from SG.
 - f. Teaching and Learning Council – In first sentence, replace “on” with “concerning all aspects of”
 - g. Ad Hoc Committees – do not add sentence repeating language from Section II
 - h. Governance Process – (Section 9, paragraph 2, sentence 1) – Replace “If any individual stakeholder or a stakeholder group” with “If any member of the campus community”
 - i. Voted for approval of Governance document as amended and to be approved electronically.

Respectfully submitted,
Jessica Stover