

**Steering Committee
Minutes
April 5, 2017**

Attendance: Cynthia Curtis, Jacqueline Taylor, Jennifer Palmgren, Martha Stella, Michael Robertson, Janice Vermeychuk, Monica Jacobe, Alex Molder, Wayne Heisler, Karen Clark (CAP), Matthew Cathell (CFA) and Jessica Stover.

Absent: Kevin Kim, Priscilla Nunez

- 1. Reports from standing committees.**
- 2. Approval of March 1, 2017 minutes**
- 3. Course Approval Process: update from TLPC**
- 4. Disciplinary Standards: Final recommendation from CFA**

Steering voted to accept the final recommendation.

- 5. Policies from the General Counsel's Office, HR, Enrollment Management**

Steering agreed to not put through governance.

- a. Information privacy
- b. Legal Hold
- c. Reporting and Non retaliation Policy
- d. Receipt of legal documents and contacts from outside legal authorities
- e. Compliance policy
- f. Settlement of Litigation, Claims and Separation Agreement Policy

Steering agreed to discuss next meeting:

- a. Housing Accommodation
- b. Service and assistance animals

- 6. Web and Social Media policies: draft charge to CSCC**

A. Web Policy-

Motion: Steering recommends that the web policy become an interim policy and the three stakeholder groups be informed of this decision so they can give feedback if they have concerns.

B. Social Media Policy –

Steering decided this policy requires a governance review, but this review cannot be done this Spring. If needed immediately, the Vice President for Advancement should issue the policy on an interim basis until the review is completed.

7. Proposed Masters in Public Health: draft charge to CAP

Draft charge to be sent to CAP.

8. Proposed Minor in Information Systems and Technology – draft charge to CAP

Draft charge to be sent to CAP.

9. Request from diversity task force

Consideration of changes to promotion and reappointment document.
Steering will not be issuing a charge.

10. Request to review Student Feedback Form

Steering will create a task force to review this in the Fall. Cindy will inform the Faculty Senate President immediately so that this can be included in the spring call for volunteers for service. Composition of the task force will be addressed in next meeting.

Respectfully submitted,
Jessica Stover