

**Steering Committee
Minutes
March 1, 2017**

Attendance: Cynthia Curtis, Jacqueline Taylor, Jennifer Palmgren, Martha Stella, Michael Robertson, Janice Vermeychuk, Monica Jacobe, Alex Molder, Wayne Heisler, Kevin Kim, Suriza Van der Sandt (CSCC), Karen Clark (CAP), Abby O'Connor (CFA) and Jessica Stover.

- 1. Reports from standing committees.**
- 2. Approval of February 15, 2017 minutes.**
- 3. Policies from the General Counsel's Office**

Cindy shared 8 policies from the general counsel's office, HR, and Enrollment management.

Committee members should review these in the coming weeks to determine whether any of these require governance review.

- 4. Graduate Assistants: Recommendation from GPC**

Motion: Steering will accept the study from GPC and forward to the Provost.

- 5. Course Approval Process: draft charges to TLPC and CAP**

Motion: Charge to TLPC approved.

Steering will postpone charge to CAP until TLPC has completed its work.

- 6. Academic Integrity Procedural Standards: draft charge to CAP**

Motion: Charge approved as amended.

- 7. Double-counting graduate courses: draft charge to GPC**

Motion: charge approved.

- 8. Request regarding Temporary Student ID's**

Steering deemed it not a policy issue. Cindy will notify students and recommend pursuing this concern through Student Affairs.

- 9. Regular review of policies:**

Dean's List – Steering reviewed the policy and feels that it does not require review at this time. Cindy will notify the Provost and recommend that the date and history be updated to acknowledge Steering's review.

Departmental Honors: Draft charge to CAP

Motion: charge to CAP will be tabled until Fall 2017 semester.

Respectfully submitted,
Jessica Stover