

SOSA Committee Meeting  
October 7, 2015  
Meeting Notes

Present: T. Bennett, B. BuSha, J. Kirnen, L. Mawhinney, T. Nakra, D. Papamichail, S. Sen, E. Teixeira, D. Vandegrift.  
Excused: J. Taylor

1. Minutes were reviewed and approved
2. Past SOSA minutes

TB discussed the need to distribute past minutes (i.e., 2014-15) for approval, so that they could be placed on the Academic Affairs website. These would be sent via email for review.

3. CFA meeting and recommendations

SS attended CFA meeting on Sept 22 and summarized the discussions of that meeting.

- The committee has decided to eliminate the option for summer salary at this time.
- The applicant will have the option to choose either release time or equivalent funds for both years (i.e., faculty/librarians can mix and match). By providing equivalent funds, SOSA will not have to evaluate a budget.
- Should this be moved forward, the SOSA committee will need to modify the RFP and cover page for the 2017-19 application cycle.

4. Current RFP issues

Currently, the SOSA RFP has been separated into two documents. The second document has not yet been approved by CFA and therefore not on the Academic Affairs website. TB discussed the need to have this issue resolve this calendar year.

5. Norming Exercise

The norming exercise was conducted on 2015-17 applications #2, 47, and 69. Scores were tabulated from all of the committee members and subsequently there was discussion on proposal scoring rationale and procedures.

6. Next meeting

SS and TB will meet on Oct 20 to review proposal submissions and generate panel and proposal assignments, for distribution at our next SOSA meeting.

SES 9/7/15