

**Minutes**  
**Graduate Program Council**  
**December 7, 2016**

Attendance: S. Hydro, C. Kartz, J. Carney, M. Ellard, J. Schwarz, L. Shallish, A. Amtzis, S. Carroll

Excused:

**Approval of Minutes**

- The minutes from November 2, 2016 were approved

**Graduate Admissions and International Students**

- Accepted Monica Jacobe's recommendation on TOEFL and other language proficiency tests
- Departments can admit students conditionally (both on TCNJ campus and off-camps programs)

**Graduate Program**

- Graduate Column newsletter released
- Passed Dec 1 deadline for matriculation
- Nov 1 the summer and Fall 2017 applications became available
- Applications will be available earlier
- January 5 Graduate Open House
- January 12 Orientation
- December 8: Webinar for RTC
- Graduate fair: Lots of interest in online programs

**Council of Graduate Schools**

- Grad Impact magazine (Susan)

**Graduate Program Student Support/Needs**

- 30 Graduate Assistantships available at TCNJ
- Housing for graduate students (but Campus Town is available to graduate students). Could we talk to Res Life about a graduate floor in Campus Town? Can we ask for a nightly rental? (Stuart will contact Sean Stallings)
- Childcare
- Writing assistance for graduate students
- Community space/lounge space with computers and lockers
- Let's review the graduate assistant recommendations (Stuart will send)

Next meeting: February 1, 2017