

Honors and Scholars Program Council
Meeting Minutes: 9/16/2015

Attended:

Council Members: Chris Wagner, Lee Ann Riccardi, Terry Byrne, Linda Dempf, Maria Domingo, Glenn Steinberg, Kevin Lyons, Kaitlyn Garcia

Honors Program Student Representatives: Cara Bronander, Lalitya Karra, Madhurima Gundlapally

Absent: Deborah Thompson (on leave), Kit Murphy, Marc Casale, Staff Representative (not yet assigned), 2 Student Representatives (not yet assigned)

Agenda Item	Decision/Relevant Comments
Welcome and introductions, if needed	Welcome to Kevin Lyons, Kaitlyn Garcia as student government representatives and Cara Bronander, Lalitya Karra, Madhurima Gundlapally as HSP representatives
09/02/15 meeting minutes approved	Minutes sent to Academic Affairs and Steering Committee
Update on Action Items	All actions from 9/2/2015 completed and closed
Review of 2004 Task Force Document	<p>Document (available on Faculty Senate and President pages) makes numerous recommendations about HSP and other honors opportunities. No actions seem to have resulted from this document and most of the authors are no longer at TCNJ.</p> <p>Council members felt Administrative buy-in is necessary before completing a full Self-Study document to ensure necessary resources are available and credible action will follow. After analysis of the data compiled from the faculty survey, the HSPC will meet with Administrative stakeholders to discuss next steps.</p> <p>Faculty survey will continue with plans to launch this semester. Output may support buy-in on larger study document.</p>
Work on Faculty Survey <ul style="list-style-type: none"> • Timing (survey development complete, launch and close) • What are the overriding questions that need to be answered with survey data? • Develop draft questions document 	Survey questions begun. Will continue development prior to next meeting.
Other items	None
Next meeting	10/7/2015

Action	Responsible	Due	Outcome
Review Survey document and Add/edit using track changes	All	10/7/2015	