**Liberal Learning Program Council Meeting Minutes**

**September 7, 2016**

**Present:** Anita Allyn, Andrew Bechtel, He Len Chung, Judit Kardos, Kevin Michels, Kit Murphy, Ann Marie Nicolosi, Jane Wong, Rita King, Nina Ringer

**Excused:** Solange Lopes-Murphy

1. Introductions of LLPC members
2. Minutes from April 20, 2016 meeting were approved.

Yes: 6, No: 0, Abstentions: 4 (2 members from 2015-16 not present at April 20, 2016 meeting; 2 new members)

1. The Associate Provost reviewed the charge of LLPC and the recent activities of the LLPC leading up to the generation of degree-level outcomes for TCNJ graduates.
2. Associate Provost set out the upcoming tasks for LLPC this semester.
   1. Course approvals
   2. Completion of draft of degree-level goals
   3. Securing feedback on draft of goals

Discussion of possible venues for feedback about the completed draft of degree-level goals and outcomes yielded the following:

* + 1. Academic Leaders meeting
    2. Curriculum Team (Program Coordinators and Directors who report to the Associate Provost)
    3. Student Government
    4. Faculty Senate
    5. 2 open forums

1. The Council discussed the current draft of goals.
2. Anita Allyn volunteered to develop a visual representation of the degree-level learning goals.
3. It was determined that the LLPC will have ready for circulation a draft of the degree-level goals and outcomes by the end of the October 19 LLPC meeting.
4. Each member volunteered to write up draft learning outcomes for one of the degree-level goals.
5. Election of Chair and Vice Chair

The LLPC voted the Associate Provost Chair of LLPC, but later consultation of the Governance guide indicated that a faculty member must serve as chair.

He Len Chung was unanimously elected as Vice Chair.

1. Meeting adjourned - 2:52

Respectfully submitted,

Kit Murphy