Honors and Scholars Program Council

Meeting Minutes 9/21/16

Members in attendance:

**Faculty/Staff:** Terry Byrne, Linda Dempf, Maria Domingo, Wayne Heisler, Glenn Steinberg, Deborah Thompson, Stephen Tomkiel

**Students:** Dillon McNamara, Jane Murphy, Mi-Yeon Park, Padma Radhakrishnan, Amit Rana, Emily Thompson

1. Introductions

2. Co-chairs Maria Domingo and Linda Dempf were elected

3. The remainder of the meeting was a discussion of the Honors Program self-study:

* The draft from last spring was reviewed.
* It was agreed that we would aim for a relatively short document of about 20-30 pages.
* Wayne Heisler will meet with Kit Murphy to clarify expectations for the self-study.
* A timeline was discussed, and it was agreed that we could have a sturdy draft for Kit’s review by January/February.
* *Action item: Wayne Heisler will send out the most recent draft to all members, and will set up a document on Google Drive*
* *Action item: Everyone review the document for the next meeting and add comments reacting to individual sections on what is there/could be there.*
* Next meeting we will divide up sections to work on.
* Next meeting will be Oct. 19 , 3-4:20.