Honors and Scholars Program Council

Meeting Minutes from 4/1/15

Members in attendance:

**Faculty/Staff:** Terry Byrne, Brenda Ghitulescu, Deborah Hutton, Matt Middleton, Abby O’Connor, Glenn Steinberg, Chris Wagner

**Students:** Katherine Callahan, Marc Casale, Sai Madhurima Gundlapally, Laura Lee, Julie Ciak, Natalia Zak

* Meeting minutes were approved.
* Updates from Prof. Hutton:
  + Outstanding scholar applications due soon.
  + Council will review the applications and rank proposals from 1-3 for the different sections of the applications, taking into account the three pillars of the honors program.
  + *Action items: Matt Middleton will/has already release(d) the Qualtrics application to faculty and staff on the council for review. Review should be completed by April 15 and all rankings should be sent to O’Connor. Please make sure you check your Qualtrics account and if you don’t have one sign up for it.*
  + Students and Hutton will travel to the NE Regional Honors Conference in Gettysburg from Thursday April 9 – Sunday April 12.
  + A proposal is out to the Provost for a recommendation for an administrative position to coordinate the FSP and Honors program. This person would work with faculty on the Council for academic program and be better able to work on student life projects.
  + Honors reception for Accepted Students day – Glenn and Abby will attend along with Marc and Katherine. Invitations were sent out to out of state students and all those accepted into the honors program.
* Student assessment survey of honors program
  + Discussed the data obtained from the survey and common themes seen in the data.
  + Discussed possibility of honors course counting as liberal learning requirements to allow more students to complete the program.
  + Discussed the idea of soliciting proposals for team taught courses across different schools.
  + *Action item: By next meeting, faculty and staff should send O’Connor and list of strengths and weaknesses based on the survey results.*