

Honors and Scholars Program Council
Meeting Minutes: 11/4/2015

Attended: Council Members: Maria Domingo, Linda Dempf, Glenn Steinberg, Terry Byrne, Chris Wagner

Honors Program Representatives: Madhurima Gundlapally, Lalitya Karra, Marc Casale

Absent: Lee Ann Riccardi (excused), Deborah Thompson (on leave), Kit Murphy, Kaitlyn Garcia, Kevin Lyons, Cara Bronander

Agenda Item	Decision/Relevant Comments
10/7/15 meeting minutes status	Minutes approved
Update on Action Items	All 10/7/15 action items closed Update on Faculty Survey: as of 11/4 there have been 100 respondents
Announcements <ul style="list-style-type: none"> • Northeast Regional Honors Conference Participation • Fall 2015 Outstanding Scholar Award 	<ul style="list-style-type: none"> • NRHC participation cancelled because of logistical timing. • Outstanding Scholar applications have been submitted. Faculty to review using rubric from last year. Rubric is on R: drive with applications.
Recommendations for qualifying courses <ul style="list-style-type: none"> • Acceptance of Cross-listed courses • Acceptance of a course in multiple Breadth domains 	<p>Cross-listed Classes: Current policy: cross-listed classes must be taken as the HON class for credit towards Honors Program completion. Although this is communicated to students in written documentation, it appears to be missing from the Honors Website. Exceptions for cross-listed classes with equivalent syllabi and performance expectations may be given at the discretion of the Honors Coordinator on a case-by-case basis. Communication from the Honors Office to instructors of cross-listed classes should occur at the semester beginning to remind students of this policy.</p> <p>This discussion raised a possible issue that a student may take nearly all their Honors Program requirements within their major, thereby negating the Interdisciplinary aspect of the project. Recommendation: limit to 2 of 5 required courses from one department.</p> <p>Breadth Domains: Specific question regarding if a class may be used to satisfy Rel/Phil requirement if it has been approved to satisfy BSCP Breadth Domain. There is a need for some flexibility for Honors Students to fulfill requirements given limited space within curricula. There is no requirement that the course fulfilling the Rel/Phil Honors requirement be from the WVWK domain if course Rel/Phil content is sufficient. Such seeming cross-domain acceptance is at the discretion of the Honors Coordinator on a case-by-case basis. It should be clear however, that acceptance of a course to fulfill Rel/Phil Honors requirement cannot be used as evidence that it should also satisfy WVWK if it is already approved for BSCP. A class may still only fulfill one breath domain towards graduation.</p>

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Syllabi Review (15 min) <ul style="list-style-type: none"> • Rationale • Rubric • Assignments and timing 	Rationale explained to provide data for a self-study. Evaluation will be done once self-study deliverable is clarified.
Other items	None
Next meeting 11/18/2015	Meeting dedicated to initial review of Faculty Survey results

Action	Responsible	Due	Outcome
Send approved 10/7 minutes to Steering	Wagner	11/18	
Review and score OSA	All Faculty	11/18	
Download and send survey data to HSPC	Wagner	11/9	
Communicate needed website update to Honors Coordinator	Wagner	11/6	
Review Faculty Survey Data	All	11/18	
Schedule meeting for 11/18	Wagner	11/6	