

## **Graduate Programs Council (GPC)**

### **Minutes**

**November 16, 2011**

Present: Shri Rao (Chair), Esther (Nita) Balle, Marcia Blicharz (Dean), Jody Eberly, Jacqueline Norris, Leslie Rice, Jessica Solano (Staff Senate), Stephanie Valentino (Student Representative), Cheryl Varghese (Student Representative), Mark Woodford

Excused: Susan Hydro, Jean Slobodzian, Todd McCrary

Approval of minutes November 2 minutes were accepted as circulated with minor revisions.

There was no Assistant Dean of Graduate Studies report.

There was no Dean's report.

#### **Old Business:**

1. Update on testimony for the revised document on the complaint procedures for comprehensive exams and other culminating experiences: The committee reviewed the comments received from faculty and students (7). One faculty member thought that going directly to faculty member would be uncomfortable for a student in the case of discrimination or sexual harassment. The Committee pointed out that complaints of that nature would not be going through this process. "By lot for each appeal" was changed to "randomly" by the committee" (No change in meaning just clarification.)

The document concerning complaint procedures will be sent to CAP. A cover letter will explain that the wording for "days of appeals" would be changed to "business days". This should satisfy the original comment from CAP.

#### **New Business:**

Revised Graduate Conduct Code - Shri Rao mentioned that she had followed up with Nancy Freudenthal to check if the newly formed Graduate Conduct Code would need to go through governance. Nancy mentioned that the policy will have to go through Governance

The GPC reviewed the draft document and made final changes. It will now be put out on the Faculty List Serve, Graduate Coordinators list serve and the Grad student list serve. An email will accompany the document explaining the changes that have been made. There will be an

opportunity to comment on this policy and provide testimony. After this is completed, the document will be revisited by GPC.

Each member of the GPC was asked to look at the online policy manual and evaluate what applies for undergraduate student and graduate Students. The GPC members found that many policies cover both levels but there were some that needed to be included in a policy manual as such. There was an official Web policy for undergraduates but none for graduates. There is no mechanism for a graduate student to become a graduate representative on the Board of Trustees. These are examples of two of the discrepancies. The comments and suggestions will be collated and then put through appropriate channels.

Respectfully submitted,

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Coordinator, Grad Programs Nursing.