



FACILITIES AND CONSTRUCTION PLANNING COUNCIL

Location: Business Building 204
 Date: 3 December 2014
 Time: 1:30 p.m. – 2:50 p.m.
 Attendees: (☐-absent, ■-in attendance)

<u>Council</u>	
☐	Devon DiBella, Staff Senate Representative
■	Jie Kang, Faculty Senate Representative
■	Donald Lovett, Faculty Senate Representative
■	Chris Minitelli, Co-Chair, Student Government Representative
☐	Jaimie Peterson, Student Government Representative
■	Alexis Zahorsky, Staff Senate Representative
<u>Planning Officer</u>	
■	Curt Heuring, Co-Chair, Vice President, Administration
<u>Ex officio</u>	
■	R. Richards, Assistant to the VP for Administration

<u>Meeting Minutes</u>		
1.	Review of Minutes 10/8/14	All
1.1.	Minutes were approved and will be forwarded for posting on the Governance website.	
2.	Lighting Walk Review	All
2.1.	The committee discussed the lighting walk-thru, its purpose and if it is beneficial. The Vice President will discuss this information with the senior staff in the division. Facilities has been contacted regarding areas of concern.	
3.	Facilities Benchmarking Study	All
3.1.	Mr. Heuring reviewed with the committee the results of a Facilities Benchmarking Study. The College partnered with Sightlines to review four main areas of facilities management; 1) annual stewardship of facilities 2) asset reinvestment in facilities 3) operational effectiveness and 4) service. At this meeting, the committee reviewed the results of the annual stewardship and asset reinvestment study.	
4.	Next Meeting – February 18, 2014	All