

CSCC
Minutes of January 28, 2015

Attendance: Carol Wells, James Spencer, Katherine Perrotta, Ryan Boyne, Margaret Martinetti, Angela Lauer Chong, Deanna Harkel

Excused: Susan Ryan, Jody Eberly, Keli Stueber, Ed Conjura

1. Minutes – Minutes of November 12, 2014 were approved.

2. Guests Amy Hecht and Kerri Tillet – Climate Survey/Community Values

Kerri introduced herself to the members. Round of member introductions followed. Kerri advised CSCC members about the recent climate survey. She explained that the survey and survey reporting was done by Rankin and Associates. The total number of respondents included:

- 145 Faculty
- 212 Staff
- 900 Students. The President wants to resurvey the student body since the respondent rate was too low.

Kerri informed the group that even though the survey produced many areas of strengths for the College, one of the weaknesses found was that of inclusiveness. The survey results in this area:

- 24% - Excluded
- 25% - Observed this behavior

Considering this information and the strategic goal of diversity, Human Resources would like to create a Community Value Statement (CVS) perhaps incorporated with the current College mission statement that reflects diversity, inclusiveness and respect.

Kerri presented CVS samples from other institutions.

Kerri stated after consulting with Amy Hecht, they believe that this charge would be the responsibility of CSCC.

Carol asked Kerri if she could provide a snapshot of all the areas of concern found in the survey so that these areas could be considered for the CVS as well. Kerri agreed to send that to CSCC.

The members will reach out to other college websites to find other examples as well. URL's will be emailed to Carol to compile a listing for discussion at the next meeting.

Carol will inform Steering of this charge.

Respectfully submitted by Deanna Harkel on February 1, 2015

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3. Certificate Program/Comments from CAP

Carol introduced an email from Mike Marino from CAP and asked Angela to discuss her conversation as it related to the comments/suggestions in the email. The following items were included in the email:

- CAP suggested changing our heading “Signature Experiences” to “Learning Outcomes.” After discussion, a motion was passed to make that change.
- CAP suggested that #2 was too prescriptive. After discussion, it was decided that it would be left as is.
- CAP suggested that the title of the document “Certificate Program Co-Curricular Competencies” was too vague and suggested the title be more reflective of the policy. The title suggested was “Approval Process for Co-Curricular Competencies. After discussion, it was decided that it would be left as is but a clarification statement of document intent would be added to the first paragraph.

Based on these revisions, Angela will make the changes and send the revised draft to Carol for distribution to all members. Members will review document and send any changes to Carol. Carol will compile changes for discussion at the next meeting. CAP will be contacted to discuss our final document as it relates to the Certificate Program and their process. If we need to go to fora, we will hold a joint session. A diagram of the process highlighting a demo certificate will be created to present to the community.