CFA Minutes for meeting, October 12th, 2017 (prepared by M. Marino)

Present: M. Cathell, J. Eberly, C. Weng, J. Gevertz, O. Hernandez, M. Marino, J. Neves, A. O’Connor, J. Passe, G. Pogue, T. Youngblood, I. Zake

1) Approval of minutes – J. Neves made motion; J. Passe seconded. Motion approved unanimously.

2) A. O’Connor announced that CFA needed a new member for the Spring 2017 semester, preferably from HSS.

3) C. Weng volunteered to serve on the disciplinary standards subcommittee.

4) Discussion of mechanical engineering disciplinary standards. Two suggestions were raised regarding this document: 1) the section on tenure needs to reworked to account for certain discrepancies and imprecise language; 2) more clarity is needed in the section that discusses promotion to full professor. J. Neves volunteered to prepare a report outlining these suggestions, which will be presented at CFA’s next meeting.

5) Discussion of disciplinary standards policy. It was confirmed that the dates need to be changed and a review of the process for disciplinary standard review is ongoing. J. Gevertz will present our CFA suggestions.

6) Discussion of Provost Taylor’s memo regarding the Promotions and Reappointment document (“PRD”).

a) date changes (as to when tenure votes should occur) suggested at the previous meeting were approved.

b) statement about switching disciplinary standards (for faculty with joint appointments or in departments with more than one set of standards) was added to the document and discussed. M. Marino volunteered to draft additional language for this section.

7) A. O’Connor requested that all CFA members review the PRD (and the changes that have been made to it by the next meeting.

Meeting adjourned at 2:50pm.