**Committee on Faculty Affairs Minutes  
April 8, 2015**

**Present:** E. Borland, J. Gevertz, O. Hernandez, W. Keep, G. Pogue, J. Row, D. Shaw, V. Tucci (chair), P. Wiita (vice chair)

**Excused**: S. Carroll, T. Youngblood, S. Arjani

**Absent:** J. Neves, I. Zake

**Minutes:** The minutes of the March 25, 2015, meeting were approved.

**Old business**

1. **Sabbatical leave RFP and rubric:** Paul moved and Liz seconded a motion to approve the revised versions, with one additional minor correction. The committee unanimously approved the motion.
2. **Review proposed composition of CPTC:** The committee agreed to support language that calls for 7 of the 12 CPTC members to be full professors. Val will modify the document.
3. **Disciplinary standards for 2015 hires subcommittee report:** Subcommittee members are reviewing several sets of disciplinary standards and will meet April 15 to review their comments, but are still waiting for some standards to be submitted.
4. **Disciplinary standards for 2014 hires – reference to 2014 PRD:** Jana and Val noted that some disciplinary standards still refer to the old PRD. The committee agreed that departments should be advised to make a general reference to the PRD rather than a specific version.

Respectfully submitted,

Donna Shaw