CFA Minutes for meeting, September 28th, 2017 (prepared by M. Marino)

Present: M. Cathell, J. Gevertz, M. Marino, J. Neves, A. O’Connor, J. Passe, G. Pogue, I. Zake

Absent: J. Eberly, C. Feng, E. Friedman, O. Hernandez, T. Youngblood

1) Approval of minutes – J. Gevertz made motion; M. Marino seconded. Motion approved unanimously.

2) Discussion of disciplinary standards policy. Need to be revised to account for new tenure guidelines. These revisions will require testimony from academic leaders and faculty senate and then from an open forum. Discussion centered on if these standards needed to be revised completely or if only the timeline needed revision. A. O’Connor suggested seeking clarification from the Steering Committee before moving forward with the charge.

3) Discussion of Provost Taylor’s memo regarding the Promotions and Reappointment document (“PRD”).

a) regarding the dates by which tenure votes must occur, a motion was made to revert back to the dates on the May 6th PRD draft, as this would better align with the meeting dates of the Board of Trustees. M. Cathell made this motion, J. Gevertz seconded. Motion approved unanimously.

b) regarding statement about “high quality teaching,” J. Gevertz volunteered to draft a revision to the policy that emphasized the significance of teaching without referring to its relative importance in regard to the other two categories (scholarship and service).

c) joint appointment – M. Marino volunteered to draft a statement outlining guidelines for faculty hired through a joint appointment or by a department that has more than one set of disciplinary standards.

d) deadlines – it was agreed that a statement should be added to encourage candidates to submit their materials in a timely manner.

Meeting adjourned at 2:50pm.