**DRAFT Committee on Faculty Affairs Minutes
Nov. 11, 2015**

**Present:** E. Borland, J. Eberly, E. Friedman, O. Hernandez, J. Neves (vice chair), A. O’Connor, G. Pogue, D. Shaw, P. Wiita (chair), I. Zake, C. Grundling

**Excused:** V. Tucci

**Absent**: W. Keep, T. Youngblood

1. **Minutes:** The minutes of the Oct. 28, 2015, meeting were approved.
2. **Discussion of DS subcommittee on EECE DS:** These disciplinary standards are being sent back to the department for the recommended changes. Paul noted that we also just received the disciplinary standards for Art Education, so we’ll deal with those when we return next semester.
3. **Discussion of PRD subcommittee proposals on document structure:** It was agreed that the overall goal is to shorten this document. The committee discussed Joao’s Alternative A and Alternative B versions of the table of contents. Joao recommended Alternative B because it’s simpler. Both he and Abby noted that disciplinary standards are not mentioned in the table of contents and suggested we insert a sentence saying that faculty should refer to their own departmental standards. It also was suggested that the reappointment section be placed before the promotion section. In addition, because some people will be using the current rather than the new version of the PRD, the current version should be included as an addendum that can be dropped when no longer needed.
4. **Reports by other PRD subcommittees:** Liz said the service subcommittee is crafting new examples of types of successful leadership, to replace the current table and comparisons. They also are examining the section regarding on-campus and off-campus service, to put more emphasis on scholarly off-campus service and somewhat less on community service. Different emphasis for college, community and professional service were discussed. Paul said that deciding which is more important – college or professional service – is a philosophical issue, but the new document should be clear that service is less important than teaching and scholarship. There was nothing new to report from the teaching subcommittee.
5. **Volunteers to take notes at Open Forum on 18 November needed:** Paul, Ieva, Orlando and Joao said they would attend.
6. **New business:** As there is no meeting on Nov. 25, the next full meeting will be Jan. 27.

Respectfully submitted,

Donna Shaw