**Committee on Faculty Affairs Minutes  
Oct. 14, 2015**

**Present:** E. Borland, J. Eberly, E. Friedman, J. Neves (vice chair), A. O’Connor, D. Shaw, V. Tucci, P. Wiita (chair), T. Youngblood, I. Zake

**Absent**: O. Hernandez, W. Keep, G. Pogue

1. **Minutes:** The minutes of the Sept. 23, 2015, meeting were approved.
2. **Discussion of the MUSE RFP:** Paul expressed concern about the Feb. 1, 2016, proposal deadline, noting that the spring term begins on Jan. 25, which gives faculty only a week to contact and choose students, and then prepare and submit proposals. The committee voted unanimously to recommend that the proposal deadline be pushed forward one week, to Feb. 8, 2016, with the anticipated announcements of funding also pushed forward, to the week of March 21, 2016.
3. **Report of the subcommittee on Disciplinary Standards:** Jennifer Palmgren attended this portion of the meeting to participate in the discussion, as the committee reviewed the current process. Jennifer provided the committee with a list of all the Disciplinary Standards currently approved, and those still outstanding. She said the policy on Disciplinary Standards needs updating, and wanted to know whether CFA wanted to handle this or leave it to the departments. Liz said that it created unnecessary work for CFA to review several sets of standards for different majors within the same department, especially when they used similar language, and suggested that some could be combined. But Jennifer said Academic Affairs wanted to leave this to the discretion of the departments. Val and Joao suggested that the standards be reviewed at regular intervals, on a staggered schedule so they wouldn’t all be due in the same year.
4. **Further discussion of the SOSA flexibility proposal/new survey and date for final forum:** The committee discussed what questions to ask in the next Qualtrics survey. Suggestions included asking how many people like/dislike the current proposal, and how many might apply for the cash option. It was decided not to ask how many would like to use the money as summer salary since CFA rejected that option at its last meeting. Liz, Joao and Orlando will work on the survey.

Respectfully submitted,

Donna Shaw