**Committee on Faculty Affairs Minutes
August 26, 2015**

**Present:** E. Borland, J. Eberly, E. Friedman, J. Neves (vice chair), A. O’Connor, G. Pogue, D. Shaw, V. Tucci, P. Wiita (chair), I. Zake

**Excused**: O. Hernandez, W. Keep, T. Youngblood

1. **Minutes:** The minutes of the May 13, 2015, meeting, were approved.
2. **Election of Chair and Vice Chair:** Val moved and Donna seconded the motion to elect Paul as Chair. The motion passed unanimously. Paul moved and Liz seconded the motion to elect Joao as Vice Chair. The motion passed unanimously.
3. **Welcome new members:** Jody Eberly (Elementary/Early Childhood Education), Ellen Friedman (English) and Abby O’Connor (Chemistry) were welcomed by the committee.
4. **Old business:** Status of outstanding CFA charges. There are three matters still to be finalized, as follows:
5. **SOSA awards**: Paul reviewed the proposal from the Deans Council and Academic Affairs. It would allow faculty applying for SOSA to choose either reassigned time of three FWH per year for two years, or a cash grant of up to $4,000 per year for two years. Discussion followed. Ieva said that about 30% of the 80 to 90 respondents to our last Qualtrics survey said they would find the new cash option useful. Abby said science faculty were polled on the proposal and they favored it because it would provide necessary funds for research equipment and supplies. She explained that SOSA, as now designed, is not as useful to science faculty because the release time they receive consists of only one lab per year. But some CFA members continue to have concerns about the proposal. Ellen noted that HSS and other non-science faculty have fewer opportunities for external funding, and that SOSA is often key to their research. The committee decided to send another Qualtrics questionnaire, and to ask Steering to schedule a first open forum on Sept. 16 to gather additional comments on the issues. Paul said we will focus on SOSA at our Sept. 23 meeting.
6. **Department disciplinary standards**: Val made note of her addendum to CFA’s May 13 minutes. The addendum lists all of the disciplinary standards approved over the summer. She also submitted a list from the Council of Deans, which met on Aug. 18 to review CFA’s revisions to 14 departmental disciplinary standards. The deans recommended further revisions for four of them: EASE, History, IMM and Technology Studies.
7. **Revisions to the Promotions and Reappointment Document**: Paul said we will focus on the PRD at our next meeting, on Sept. 9, as Jackie wants us to prioritize this issue.

Respectfully submitted,

Donna Shaw