

CSCC
Minutes of March 26, 2014

Attendance: Nadya Pancsofar, Ann Guarnaccia, Michell Lin, Magda Manetas, Jim Spencer, Nick Toloudis, Kevin Kim, Jody Eberly

Excused: Carol Wells

NOTE: CSCC did not meet on March 12, 2014 due to Spring break.

Meeting chaired by Nadya Pancsofar since Carol Wells, Chair was absent.

1. **Minutes** - will be approved at the next meeting.
2. **Undergraduate Certificate Programs** -
 - a. The revised preliminary recommendations from CAP were distributed to the committee via email prior to the meeting. Realizing the amount of time this topic has been discussed among committees, two questions remain:
 - What is the sequence of CSCC's participation in the approval process?
 - To what end is the committee involved? Review or review and making comments?
 - b. The committee felt that the policy was somewhat unclear as to the role of CSCC and this could lead to confusion by others in the proposal process. These questions should be posed to CAP.
 - c. It was suggested that a flow chart might be a particularly helpful addition to the policy to clarify the sequence across the different types of certificate program proposals.
3. **Alcohol Policy** –

The committee was advised Sodexo is now obtaining all alcohol permits for campus events. Committee question: Does this require any changes to the alcohol policy that was adopted by the Board of Trustees at the last meeting?
4. **Steering Update** –

Nadya announced she could not attend next week's Steering committee and Jim Spencer volunteered to attend.
5. **Calendar** –

April 9, 2014
April 23, 2014
May 14, 2014

Respectfully submitted by James Spencer on March 25, 2014
Edited by Carol Wells on April 6, 2014