**Charge from the Steering Committee**

Date: November 9, 2012

Committee Assigned: CPP

Originator of Concern/Request: GPC

Topic of Concern: Academic Calendar Revisions

**Background**

The Graduate Program Council has noted an issue with current policies, guidelines, and documents concerning the academic calendar that do not reflect the differences between graduate and undergraduate classes. The GPC recommends specific revisions to the guidelines for “Principles for Developing an Academic Calendar” (available online at http://www.tcnj.edu/~academic/policy/calendar.html and at http://policies.tcnj.edu/policies/viewPolicy.php?docId=8025) and to the academic calendar as posted on TCNJ’s web site (see attached email and text document).

**Charge from the Steering Committee**

Please review the “Principles for Developing an Academic Calendar” and TCNJ’s posted academic calendars and consider GPC’s request to revise/edit them to reflect the differences between undergraduate and graduate classes.