Steering Committee

Minutes

September 3, 2014

**Attendance:** Matt Bender, Michael Chiumento, James Day, Jessica Glynn, Marcia O’Connell,

Jennifer Palmgren, Michael Robertson, Jackie Taylor, Patricia Van Hise, and Janice Vermeychuk.

**Minutes** of May 21, 2014 were approved.

**CSCC**

1. **Protection of Children—final recommendation**

Steering approved CSCC’s recommendation, with grammatical corrections noted.

**Action**: Michael will forward the recommendation to the Vice President for Administration and copy the General Counsel.

1. **Student Conduct Code**—**final recommendation**

Steering approved CSCC’s recommendation.

**Action:** Michael will forward the recommendation to the Vice President for Student Affairs.

1. **Student Rights & Freedoms—final recommendation**

Steering approved CSCC’s recommendation.

**Action:** Michael will forward the recommendation to the Vice President for Student Affairs. Academic Affairs will work with the Office of General Counsel to make sure the links work when the policy is posted in the Online Policy Manual.

**CAP**

1. **Graduate Comprehensive Exams—final recommendation**

Steering approved a motion to forward the recommendation to the Provost, with changes noted.

**Action:** Michael will forward the recommendation to the Provost.

1. **Types of Majors—Charge**

Steering approved a motion to ask CAP to review the recommended change without seeking broader testimony.

**Actions:** Michael will forward the charge to CAP with documentation to support that the recommended change would clarify longstanding practice. Michael will notify Kit Murphy, who raised the issue with Steering.

1. **Environmental Studies minor—Charge**

Steering approved a motion to send the charge to CAP, with changes noted.

**Action:** Michael will forward the charge to CAP with documentation from the School of Science Curriculum Committee.

1. **Minor Approval Process—Charge**

Steering approved a motion to send the charge to CAP, as amended, and recommended that, for this issue, CAP could seek sufficient stakeholder testimony through the Council of Deans and through email communication with Academic Leaders.

**Action**: Michael will forward the charge to CAP. Michael and Jennifer will meet with the incoming CAP chair on September 4.

**Other**

1. **Faculty Senate Memo of 5-7-14 on New Delivery Formats**

Steering discussed the memo and noted the importance of faculty and student involvement as new delivery formats are considered. There was agreement that these issues need further consideration before going into governance.

**Action**: The Provost will form a task force that includes Judi Cook of Instructional Design and faculty and student representatives. Michael will notify Faculty Senate Executive Board.

Respectfully submitted,

Jennifer Palmgren