

Steering Committee

Minutes

April 16, 2014

**Attendance:** Matt Bender, Devin Dimmig, Norma Garza, Tyler Liberty, Jennifer Palmgren, Michael Robertson, Jackie Taylor, Patricia Van Hise, Rosa Zagari-Marinzoli

Excused: James Day, Marcia O'Connell,

1. **Minutes** of March 19, 2014 were amended to include full name of charge to agenda item number 5.

**Minutes** of April 2, 2014 were approved as submitted.

2. **Final recommendation on Graduate Comprehensive Exam**  
Steering sending recommendation back to CAP for rewording

**Action:** Michael will send back to CAP.

3. **STEM M.A.T.; CAP's memorandum of approval**

**Action:** Jennifer will notify Dean Passe.

4. **Program and Curricular Change policy revision:**

**Action:** Jackie and Michael will reexamine and consider adding a definition of program and curricular change, particularly in regard to interdisciplinary programs. Michael will check with Barbara Strassman from CAP.

5. **Faculty reassigned time**

**Action:** Michael to communicate with CFA, charges 1a, 1b, and 1c, ask to address in prefatory remarks to their recommendations. Withdraw number 3. Instruct CFA to seek testimony from Council of Deans in the Spring and go to the faculty next Fall.

Respectfully submitted,  
Norma Garza