**Attendance:** Ryan Boyne, Ed Conjura, Jody Eberly, Donald Hirsh, Kevin Kim, Edianys Lima, Michell Lin, Magda Manetas, Nadya Pancsofar, Janice Vermeychuk, Carol Wells

**Excused**:

* 1. **Introduction –** CSCC members.
  2. **Minutes –** Minutes from September 11, 2013 were approved.

**3. Steering Meeting -**

* Carol Wells updated the members on her meeting with Steering.
* Steering had requested a meeting since they did not receive our year-end summary report.
* She updated Steering with the status of our current charges.
* She advised Steering that the Student Travel Policy is currently in the Office of General Counsel.

**4. Alcohol Policy –**

* Janice Vermeychuk updated the group about the current status of the process for obtaining the TCNJ alcohol permit.
* The following comments/suggestions were discussed:
  + The committee proposed to strike all reference to the TCNJ alcohol permit as this process does not currently exist. It was suggested that the event planner would be responsible for obtaining the proper permits for the event in accordance with federal, state and local law.
  + The committee requested that the writing group double-check the policy to be sure all parts are in line with General Counsel’s TCNJ policy template. It appears that most of the policy fits the template, but there seems to be some instances where it doesn’t fit exactly. For example: “College Guidelines.”
  + The committee questioned whether the Alcohol Policy should reference the Student Conduct Code or rather, if the Student Conduct Code references the Alcohol Policy.
* Carol Wells, a member of Healthy Campus, will discuss these concerns at their next meeting in November and report back to CSCC with their response.

**5. Protection of Children Policy -**

* This policy is scheduled for open forum on Wednesday, 10/16 from 3-4:30 in the Business Building, room 206 and on Wednesday, 10/23 from 12-1:20 in the Education Building, room 206. The committee will be represented by Carol Wells, Michell Lin, and Ryan Boyne. The committee will email the campus community to notify about the forums and also to request written testimony.
* The committee discussed the importance of getting a CSCC email address. Carol Wells will obtain a CSCC email address as well as develop a survey form to collect responses from the community regarding the proposed policies. The responses will be directed to CSCC@tcnj.edu.
* Carol and Janice will present to Staff Senate and Jody and Carol will present to Faculty Senate. Carol Wells invited Angela Chong to the Faculty Senate to answer any questions regarding the Student Rights and Freedoms Policy. Carol Wells and Michell Lin will address the Student Government.
* Responses will be discussed at the next CSCC meeting.

**6. Student Rights and Freedoms Policy –**

The following table represents the open items of discussion and the committee recommendations:

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| --- | --- | --- |
| Section | Item Description | Recommendation |
| I. Freedom of Access to Higher Education | The College of New Jersey is open to all students who are admitted, enrolled and maintain matriculation… | Committee recommends:  The committee proposed that the same definition for “Student” used in the TCNJ Alcohol Policy be used in the Student Rights and Freedoms Policy. |
| IV. Student Affairs  D. Student Media at The College of New Jersey - 2 | Third sentence – journalism such as the avoidance of copyright and trademark infringement; false light invasion of privacy. | Committee recommends:  Carol Wells presented documents defining the use of the term “false light invasion of privacy.” The committee agreed it was advisable to keep this language in the policy. |
| IV. Freedom of Students Off Campus  A. Exercise of Rights of Citizenship. | Students are both members of the academic community and citizens… | Committee recommends:  The committee recommends the change from “Students are both members of the academic community and citizens” to “Students are both members of the academic community and the greater community in which they live.” |

* This policy is scheduled for open forum on Wednesday, 10/16 from 3-4:30 in the Business Building, room 206 and on Wednesday, 10/23 from 12-1:20 in the Education Building, room 206. The committee will be represented by Carol Wells, Michell Lin, and Ryan Boyne. The committee will email the campus community to notify about the forums and also to request written testimony. Carol and Janice will present to Staff Senate and Jody and Carol will present to Faculty Senate. Angela Chong has been invited to the Faculty Senate to answer any questions regarding the Student Rights and Freedoms Policy. Carol Wells and Michell Lin will address the Student Government.

**7. Undergraduate Certificate Programs -**

* Carol Wells started to advise the group regarding her meeting with CAP when Madga Manetas advised the committee that ongoing meetings may change the direction of this charge. Carol Wells will update CSCC with the latest information at the next meeting.

**8. Calendar -**

* Meeting calendar was approved.

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| October 23, 2013 |
| November 13, 2013 |
| January 22, 2013 |
| February 12, 2013 |
| February 26, 2013 |
| March 26, 2013 |
| April 9, 2013 |
| April 23, 2013 |