**SOSA Committee**

**Wednesday, December 3, 2014, 1:30pm**

**Loser Room 116**

*[Note: Panel A and Panel B (each comprising five committee members plus the Provost’s designee) each met twice—on November 12, 2014 and November 19, 2014—to review and discuss the applications assigned to each panel. The full committee convened again on December 3, 2014.]*

**Present:** Bennett (minutes), Bush-Wallace (Chair), Cathell, Hustis, Kirnan, Mawhinney (excused at 2:30), Papamichail, Sen, Vandegrift, Van der Heijden, Zake (arrived at 2:30)

1. Minutes from October 08, 2014 meeting were approved with minor revisions.
2. Ranking of applications: A spreadsheet was distributed with final rankings of all 84 applications submitted (applications from SOSA committee members were omitted). The rankings were approved by unanimous vote.
3. SOSA awards: Academic Affairs has indicated that they will offer SOSA awards to the 62 highest-ranked applications. After sabbatical awards are granted, it’s possible that some SOSA awardees who have also been granted a sabbatical will have to forgo one year of a two-year SOSA award. Academic Affairs may then opt to offer one-year awards to SOSA applicants who were not ranked high enough to receive a two-year award.
4. Issues arising from review of applications: Committee members noted some instances where more clarity in the SOSA RFP may have been useful when reviewing applications and applying the scoring rubric. A lively discussion ensued.
	1. **Action item:** TB will add the issues raised to an ongoing list of suggested changes, so that these can be discussed (in early spring 2015) and agreed upon by the committee in advance of the Chair’s meeting with CFA (in late spring 2015) to suggest possible revisions to the SOSA RFP.

Meeting adjourned at 2:50pm