



The College of New Jersey

FACILITIES PLANNING AND CONSTRUCTION COUNCIL

Location: Social Science Building 225

Date: 16 February 2011

Time: 1:30 p.m. – 2:50 p.m.

Attendees: (□-absent, ■-in attendance)

<u>Council</u>	
■	Sarah Cunningham, Gallery Director, Staff Senate Representative
□	Christine Kucha, Admissions Counselor, Staff Senate Representative
■	Cameron Prince, Student Government Association Representative
■	Steven Zalan, Student Government Association Representative
■	Suriza van der Sandt, Associate Professor, Mathematics & Statistics, Faculty Senate Representative
■	Terri Yamiolkowski, Differing Abilities Coordinator, Division of Student Affairs
<u>Planning Officer</u>	
■	Curt Heuring, Vice President, Facilities Management, Construction and Campus Safety
<u>Ex officio</u>	
■	R. Richards, Assistant to the Vice President for Facilities Management, Construction and Campus Safety

<u>Meeting Minutes</u>		
1.	Review and approval of minutes from 12/1/11	All
	1.1. Minutes were approved with correction to next meeting date.	
2.	Capital and Reserve Funded Project Planning	Heuring
	2.1. VP Heuring outlined for the council the status of the master plan and asset renewal plan. Because of limited resources and the decrease in state support, the College needs to make strategic choices regarding the funding of projects. The Executive Vice President, Treasurer and Vice President for Facilities Management, Construction and Campus Safety have developed draft criteria to guide the approval of projects that are to be funded from the limited capital resources available, for fiscal year 2011 and beyond. The criteria are to remain in effect until the completion of an update of the Colleges' facilities master plan framework. The comments from the council on the criteria included the following:	
	2.1.1. Specifically identify the staff members that developed the criteria, the members of the Facilities Planning Group.	
	2.1.2. Give examples of projects that are advancing in each of the five categories of criteria.	
	2.1.3. Do not distribute to the Committee on Planning and Priorities (CPP) information regarding those projects that are not moving forward because of a lack of funds.	
	2.1.4. Include a criteria devoted only to projects that impact and improve student life issues. The Council ultimately recommended against setting different parameters for different campus constituents. Instead, they recommended that all campus projects using campus resources be filtered by the same criteria. This promotes collegiality and community.	
	2.1.5. Include a criteria category that allows projects to be approved that support the "business" of the college or earn income. After some discussion, the Council did not adopt this recommendation.	
	2.1.6. Develop a ranking methodology within each criteria category. The Council did not adopt this recommendation as being too cumbersome and too detail-oriented.	
3.	Next meeting	All
	3.1. The next meeting will be held on 2 March 2011.	