**Attendance**: Paul D’Angelo, Josephine D’Amico, Dan Frieri, Diane Gruenberg, Judy Hastie, Jillian Irizarry, Jennifer Kass, Magda Manetas, Marc Meola, Jim Norfleet, Manish Paliwal, Sean Parsons, Carol Wells, Mark Woodford.

**Excused**: Lindsay Gagliano, Janice Vermeychuk.

**Review and approval of the minutes from 12/08/2010.**

Minutes were approved with minor changes.

* **Student Conduct Code – Guest Angela Chong.**

Angela Chong [author of the policy] joined our group to discuss the policy and some recent changes. The following documents were distributed to the members:

* Appendix A – Non-Exhaustive Selection of New Jersey Statutes - DRAFT
* Appendix B – Non-Exhaustive Selection of Ewing Township Ordinances – DRAFT
* Appendix C - Flowchart of changes
* Student Conduct Code Draft 2.9.2011 which replaced 2.4.2011 DRAFT

The following table represents discussion and possible changes:

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| **Section** | **Comments** | **Changes** |
| Introduction | Angela stated this statement is a work in progress and should be considered a “placeholder”. The statement affirms the expectation of the community needs and the statement needs to be reworked to comply with the mission and guidelines of the College. The scope of the policy was discussed. Angela asked for feedback on this section.* Paul D’Angelo stated that civility should be defined here.
* Diane Gruenberg agreed and asked why the philosophy example Angela gave: “Do not do harm to yourself or others” and “We expect civility amongst the members of the community” be included in the statement.
* Magda stated that the honor code should be mentioned here.
* Jennifer Kass restated that the scope was for undergraduate students.
* Carol Wells asked why the policy was not named “Undergraduate Student Conduct Code”.
* James Norfleet expressed that the policy statement should define what it is and is what it is not upfront to mitigate these types of questions from future testimony.
 | Angela will consider the feedback as she continues to improve this area. |
| **Section** | **Comments** | **Changes** |
| Definitions | For the sake of time, Angela will review the modified sections.M. This section was modified to include other agents that altered states of mind. A portion of this language was taken directly from the alcohol policy. * James Norfleet advised the group that he has asked his Cabinet counterparts to hold off with changes in the alcohol policy and to leave the policy as is. It will be revisited at another time. He also included that this policy should not be bound by the alcohol policy.
* Jennifer Kass mentioned to the group that students are achieving an altered state by listening to sound.
* Sean Parsons also told the group he recently has heard of this through the media outlets.
* Diane Gruenberg stated she felt the wording “For purposes of this policy, the term ‘drugs’ also includes any other chemical substance, compound,…” to be too broad or grammatically incorrect.
* James Norfleet stated he too felt this area needed to be reworked.
 | Angela will reword M of this section to comply with the suggestions of the group. |
| Student’s Rights and Responsibilities | C. Facilities Use Policy* Carol Wells pointed out that the cited policy needs to be changed to the current policy name of Use of Campus Property Policy.
* Manish asked whether links would be established in the document to review the policy mentioned here.
* James Norfleet stated that there would be links in the online document to access the other policies.
 | Angela will reflect current policy title. |
| **Section** | **Comments** | **Changes** |
| II. Student Responsibilities | A. Expectations for Student Conduct (1-6 items). Angela stated this section is also under construction (WIP).* Paul D’Angelo stated that the area should include things like “be respectful in the classroom; do not use Facebook”, etc.
* Magda stated that we should not be too specific here.
* Mark Woodford and James Norfleet stated that a statement like, “Participation in a classroom that is conducive to the learning environment” should be included in the aspiration listing.
* Discussion of respecting and obeying established classroom rules was also mentioned.
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| B. Violations and Expectations | James Norfleet stated the goal is to have one code. Introduction should include the content of non-academic expections.* Manish added that reporting discrimination should be easier to find in the document instead of buried here under 1. Sexual Harassment c.

 Bullying, Intimidation and Harassment was written to comply with new laws recently signed from the Rutgers tragedy. The wording is taken directly from the criminal code.* Mark Woodford mentioned a typo in 3. [conductor instead of conduct].
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| G. Drugs, Narcotics, Controlled Substances and/or Paraphernalia | #4. Being in the presence of the illegal use of a drug, narcotic or controlled substance. Angela stated that this is very much a gray area and that you are responsible for what happens in your room.* Paul D’Angelo stated that perhaps adding the word knowingly to the line item would clarify it.
* Further discussion yielded that this item is far too broad and needs to be redefined and have clarity.
 |  |
| **Section** | **Comments** | **Changes** |
| G. Drugs, Narcotics, Controlled Substances and/or Paraphernalia | #7. Statement regarding use of medical marijuana. The College has deferred to the Federal laws which prohibit the use of marijuana in a school zone. |  |
| IV. Procedural Standards | Manish noted that language throughout this section should be consistent. |  |
| J. Violation of Law and Student Conduct Code.1. Leave of Absence | Page 20, third sentence – added former and non-students. Perhaps it should read formerly enrolled students instead. |  |
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**2. Facilities Use Policy (Review):**

Manish shared Tom Mahoney’s email which described the changes he made in this latest revision. Since issues remain after the General Counsel proposed changes, it was agreed that the policy rewrites would be done from this committee [as per the Steering directive]. Paul D’Angelo and Mark Meola would make changes to the policy and send the revisions to Manish who would share them with the rest of the group. We will use the next meeting to discuss these changes.

Paul D’Angelo will address the Steering Committee and advise them that the CSCC continues to make progress with the policy but there are still several issues to respond to.