**Committee on Faculty Affairs Minutes**

**September 14, 2011**

Present: C. Alves, M. Bender, M. Benoit, M. Gorman, D. Hunt, J. Kang, B. McMahan, J. Osborn, B. Rifkin, B. Strassman, R. Veenstra

Minutes for May 11, 2011 were approved

New Business

1. Election of Chair and Vice-Chair

The Committee unanimously elected Barbara Strassman to serve as chair of CFA for the academic year 2011-2012. It also unanimously elected Matt Bender to serve as Vice-Chair.

Old Business

1. Returned business from Steering

In June, Steering returned two recommendations to CFA, one on a Definition of Teacher-Scholar, the other on a revision to the SOSA document. It has asked for CFA to provide more feedback from the campus community on these before resubmission. CFA agreed to move forward with getting feedback on the Teacher-Scholar recommendation with both a Public Forum (held on September 21 at 11:30) and a Qualtrics survey. CFA also agreed to discuss how to move forward with the SOSA document at its next meeting.

1. Preliminary recommendation on a Policy for the Recording of Lectures

In the spring, CFA forwarded a draft preliminary recommendation of the Recording of Lectures policy to the Office of General Counsel for feedback. The Committee has not heard from the Office as to the status of the document.

New Business

1. Modification of Duties Recommendation
2. Faculty Conduct Policy Recommendation
3. Review of Campus-Wide Disciplinary Standards

CFA discussed briefly these three items. The charge on the Modification of Duties was presented to CFA last academic year, but pulled and then resent. The charge on Faculty Conduct was received in the spring semester, but work has not yet commenced. The review of campus-wide disciplinary standards occurs on a routine basis. CFA discussed each item briefly, then agreed to use the next meeting to set up committees and begin work.

Respectfully submitted,

Matt Bender