**Committee on Faculty Affairs Minutes**

**December 14, 2011**

Present: C. Alves, M. Bender, M. Benoit, M. Gorman, D. Hunt, H. Hustis, J. Kang, J. MacDonald, B. McMahan, R. Morin, B. Rifkin, B. Strassman, S. Schreiner, R. Veenstra

Absent: T. Dietrich

Minutes for November 9, 2011 meeting were approved

Continuing Business

1. SOSA program review charge

The subcommittee has completed the Final Recommendation on SOSA and is preparing it for submission to Steering.

1. Modification of Duties Charge

CFA discussed progress on the charge in light of continuing contract negotiations between the State and AFT. Several aspects of the negotiations could have a direct impact on the terms and conditions of such a policy. CFA agreed to continue work on a set of procedures related to the Modification of Duties but to hold off of on any specifics policies that might be affected by a new contract.

1. Discussion of Faculty Conduct charge

The subcommittee shared its progress on the charge thus far. It is currently working on a first draft of a conduct policy and procedures, and plans to bring a revised version of it to CFA in the spring semester.

Visit by Interim Provost Susan Bakewell-Sachs

The Interim Provost discussed progress with regard to campus-wide planning. She summarized the work of the ad hoc committee on Strategic Planning, which is preparing a document that will lay out strategic initiatives and create a master blueprint for moving forward. The Interim Provost also discussed briefly the need for Standing Committees, such as CFA, to serve more of a planning function as is called for in the Governance Document.

Respectfully submitted,

Matt Bender