Committee on Faculty Affairs Minutes

November 10, 2010

Present: M. Bender, , M. Gorman , D. Hunt, J. Kang, A. Leynes, M. Naples, J. Osborne, L. Riccardi, B. Rifkin, B. Strassman, K. Unger

Excused: M. Ayers, T. Dell’Angelo

Minutes were approved as amended.

Barbara gave an update from the monthly meeting with Steering.

New Business

1. Charge on Eligibility for Promotion

CFA agreed that the intent of the promotion document is that a candidate is eligible for the rank of Associate Professor if the candidate has 5 years of professional experience at the time promotion is awarded. Upon review of the document, CFA noticed that the language in regard to promotion to the rank of Professor is also ambiguous. Lee Ann will propose language to clarify the eligibility requirements for both promotion to Associate Professor and to Professor.

Old Business

1. Working Group on the Composition of the SOSA Committee

The working group recommends that SOSA members should be tenured faculty or have the rank of Associate Professor or higher, or be tenured Librarians or have the rank of Librarian II or higher. The working group is still considering how to define disciplinary representation. CFA approves the concept of SOSA members being tenured or having the minimum rank of Associate Professor or Librarian II.

1. Working Group on SOSA Assessment Practices

CFA reviewed points 1 -3 of the draft proposal presented by the working group. The following changes were recommended.

1) Norming or Calibration Process

Prior to the annual review of actual applications, SOSA Committee veterans should select ~~three~~ **a range in quality and discipline of** sample SOSA applications from recent years representing outstanding, borderline, and poor SOSA applications.

3)SOSA and Zero Teaching Load/SOSA and Overload

In accordance with existing policy, SOSA may not be used to reduce any AFT member’s teaching load to zero in ~~one or more~~ **any** semester~~s~~.

CFA agreed that after review of the entire proposal,. CFA will vote on all changes or amendments

Respectfully Submitted,

Barbara Strassman