**Committee on Faculty Affairs Minutes**

**February 8, 2012**

Present: C. Alves, M. Bender, M. Benoit, T. Dietrich, M. Gorman, D. Hunt, H. Hustis, J. Kang, J. MacDonald, B. McMahan, R. Morin, B. Rifkin, B. Strassman, S. Schreiner

Absent: K. Kosch

Minutes for January 25, 2011 meeting were approved

1. Discussion of Review of Disciplinary Standards

CFA discussed the goals and procedures of its upcoming review of departmental disciplinary standards, as called for by the Final Recommendation on Guidelines for Disciplinary Standards (June 4, 2010). The Committee has decided to proceed with its review by having three separate subcommittees each examine one-third of the disciplinary standards. The subcommittees will discuss each document individually using a rubric, then compile feedback that will be discussed at the CFA meeting on March 14. The overall goal of the process is to ensure that the documents are clear and equitable in terms of their quality.

CFA also agreed to consider sections in the documents only related to scholarship. It will not consider sections on teaching and scholarship that are included in some of the standards, and will recommend that they be removed.

Disciplinary Standards Review Subcommittees

Bender, Kang, Hunt, Dietrich

Strassman, Morin, Alves, Benoit

Gorman, MacDonald, Hustis, McMahon

1. Discussion of Teacher-Scholar Charge

CFA briefly discussed feedback received from Provost Bakewell-Sachs on the preliminary recommendation. This will be discussed further at the next CFA meeting.

1. Discussion of Program Leadership Eligibility Charge

CFA briefly discussed the preliminary recommendation it has drafted regarding the eligibility of untenured assistant professors to serve as department chairs. AFT has provided feedback on the document, and has asked for clarification as to why the document does not mention untenured associate or full professors. CFA plans to modify the language in the document to clarify this issue, and plans to have it ready for a public forum next month.

Respectfully submitted,

Matt Bender