**Committee on Faculty Affairs Minutes
Feb. 11, 2015**

**Present:** E. Borland, S. Carroll, S. Drozd, J. Gevertz, W. Keep, J. Neves, G. Pogue, D. Shaw, V. Tucci (chair), P. Wiita (vice chair), I. Zake

**Absent:** O. Hernandez, J. Villalba, T. Youngblood

**Excused**: J. Row

**Minutes:** The minutes of the Jan. 28, 2015, meeting were approved as submitted.

**Review drafts of CFA recommendation and timeline for Option VI**

CFA reviewed and approved the final wording on proposals for the future role of the CPC and the reappointment timeline. Val and Paul thanked Joao for his excellent work on the documents.

**Review of CFA recommendation to Steering on librarian’s testimony on merger of tenure and promotion, and how to accommodate that testimony in CFA’s recommendation for Option VI**

Everyone agreed that Paul’s draft recommendation regarding tenure and promotion for librarians accurately reflected the conversation at our previous meeting. Val will forward the document to Steering and Cathy Weng.

**Future composition of CPTC**

While the committee agreed that in general, the CPTC should be made up of full professors, diversity is a potential issue. To achieve diversity, Joao suggested that we may need to have a limited number of people appointed to the CPTC. Right now there is adequate diversity on the CPC because there are associate as well as full professors on the committee. Before we can make any recommendations, we need to look at the data, and Gregory said he would provide it. But another issue is that some departments have no full professors. The committee also discussed whether we should alter the formula in terms of the number of representatives from each school. Bill said it was important for each school to have adequate representation every year and suggested that we might include senior associate professors. The committee also discussed the practices at other colleges; Paul’s research indicates that most have only full professors on their promotion committees. Stuart agreed to do some additional research to determine whether other colleges have procedures for guaranteeing diversity on their promotion committees.

Respectfully submitted,

Donna Shaw