**Committee on Faculty Affairs Minutes**

**October 24, 2012**

Present: D. Hunt, B. McMahan, L. Paolini, R. Morin, C. Alves, V. Tucci, S. Carroll, B. Keep, J. Ruscio, R. Blumberg, K. Pizzolo

Excused: M. Benoit, S. Schreiner

Absent: J. Stauff, Samantha Torres

1. Minutes for October 10, 2012 were approved.

2. Two charges have been satisfied and taken off the CFA plate:

a) The recently ratified AFT agreement is not yet available online, but the language will change only in the amendments made to the 2007-2011 contract. The language of Article V on Academic Freedom can be expected to remain the same. Dave sent the memo on Academic Freedom that was approved at the October 10 meeting to Steering on October 23.

b) The Sabbatical RFP was rubber stamped as requested.

3. Promotions Document: Regina sent two messages to chairs requesting feedback on the Promotion and Tenure document. A few responded with useful comments, but the subcommittee will be asked to personally contact department chairs or chairs of Department PRC’s, whichever is more appropriate, to gather more input.

Dave met with Steering regarding current CFA charges. Bill Behre and Glenn Steinberg suggested that CFA go through the Faculty Senate to gather faculty input, preferably through an open-ended Qualtrix survey, not through an Open Forum.

Regina will contact Cindy Curtis about enlisting the aid of the Faculty Senate.

4. Recording of Lectures: We believe no action has been taken since the last meeting. We will know better where we stand when we can get a report from Steve.

5. Modification of Duties/Professional Behavior: These charges have a strong HR component associated with them. Steering suggested that an ex-officio representative from HR attend all the subcommittee meetings and Gregory Pogue has agreed to attend himself. Steve contacted AFT, but a larger discussion will be required before any kind of framework can be put together. We need to be cautious not to run counter to any existing State or Federal laws.

6. Grade Appeals/ Student Complaints: This is a joint charge with CAP. Dave is working on meeting with Chris Fisher to decide what work should be done by each committee. Stuart met with GPAC (the Graduate Program Advisory Council). They prefer to keep their appeals process separate from the undergraduate process, so we will work on keeping them separate, but parallel.

7. Review of memo from SOSA Committee to CFA: The memo was written by John Ruscio regarding details that hadn’t specified in the original document. The SOSA committee will use the recommendations made in the memo this year to see if they should be incorporated into the RFP at a later date.

8. Disciplinary Standards: Communication Studies, Music, African American Studies and Accounting were charged with completely rewriting their disciplinary standards. We should have received the new standards by Oct. 1, but this appears to be a moving deadline. We will hear from Academic Affairs when it is time for us to review the new standards.

9. Meeting with Steering: Dave met with Steering to make sure that the charges on our agenda are those that Steering is aware of (they are). Since we have a lot of work to do, Steering will send us new charges as we complete those we already have.

Respectfully submitted,

Regina Morin