**Minutes**

**Graduate Programs Council**

**February 19, 2014**

Attendance: L. DeMarsico, M. Hall, D. Hallback, B. Leake, S. Rao, S. Roe (Chair), E. Schultes, C. Lindberg,

L. Ortiz, K. Fischer

Excused: M. Blicharz

**Minutes from 12/4/2013 were approved**

**Report from Graduate Studies**

* Graduate Student Appreciation Week is April 7-11
  + Cupcakes and Conversation was a big success – 75 students attended – The next date is April 9th – 4-5pm.
* Clarification needed to label policy for academic standing and dismissal being reviewed by CAP as an undergraduate policy.
* Notifications for graduate probation and dismissal will now be handled by Records. If there are individual department policies for probation and dismissal, Records and Graduate Studies should be copied on any communication with the student so there is consistency across offices.
* Graduate Coordinators need to send any updates for the 2014-2015 Graduate Bulletin
* Send along any submission for the newsletter

**Graduate Policies Under Review**

* Graduate **non-enrollment policy** has been passed onto Steering for review/approval.
* **Comprehensive exam policy**
  + S. Roe will send out notification about receiving testimony
    - In person testimony – 3/5/14 from 1:30pm – 2:00pm; TBD date from 5:00 – 7:00pm
    - Electronic survey will be sent to all graduate students and coordinators

**Spring Semester Plans**

* Finalize comprehensive exam/culminating experience policy
* Gather information on student interest in alternative course offerings (Saturday, Wed AM, Blended learning options)
  + Recommended data to collect includes
    - Department affiliation
    - How far along student is in the program
    - A “check all the apply” option that includes Wed timeslot, Saturday Morning/Afternoon, and Blended learning
  + Sub-committee: D Hallback, S. Roe
* Identify “signature experiences” for grad students in each program as a way to distinguish our programs (outgrowth of the comparator list work from 2012-2013)

Respectfully submitted,

Matthew Hall